



WARRAGUL & WEST GIPPSLAND AGRICULTURAL SOCIETY INC.

Association: A0006175K

ABN: 74 531 669 804

TRADE SPACE INFORMATION & CONDITIONS 2020

1. **DATES**
 - a. The dates for the 2020 show are Friday 6th and Saturday 7th March 2020.
2. **GATE OPENING TIMES FOR SET UP**
 - a. Friday 6th March from 1pm to 4pm
 - b. Saturday 7th March from 7am to 9am
 - c. Any variation to these times **MUST** have prior approval in writing from the Show Secretary.
3. **GATE OPENING TIMES FOR THE GENERAL PUBLIC (TRADING HOURS)**
 - a. Friday 6th March from 5pm to 10pm
 - b. Saturday 7th March from 10am to 10pm
4. **SECURITY**
 - a. There will be security provided by the Society on Friday and Saturday from 7pm until 10pm. No overnight security is provided on Friday night.
 - b. You are responsible for your own site including all vehicles, equipment and possessions.
 - c. The Society takes no responsibility for loss and/or damage to your private property and by agreeing to these conditions you hereby indemnify the Warragul & West Gippsland Agricultural Society Inc. in this matter.
5. **POWER**
 - a. If power is required, you will be allocated power outlets as requested on your trade site application.
 - b. You are to provide your own power leads which must conform with Victorian Occupational Health & Safety guidelines, for example (but not limited to):
 - i. Be appropriate for the job (ie. heavy duty)
 - ii. Long enough for the job
 - iii. In good working condition
 - iv. Have an in-date test tag
6. **OCCUPATIONAL HEALTH & SAFETY**
 - a. All mobile plant or equipment must comply with the relevant Victorian State Regulations and Guidelines
7. **INSURANCE**
 - a. All trade site applicants must have current public liability insurance to a minimum of \$5,000,000 cover and a copy of your current policy must accompany all applications.
8. **FIRE DANGER PERIOD REQUIREMENTS**
 - a. Under new regulations caterers are now required to have a permit to operate during the Fire Danger Period (Schedule 14 permit) (<https://www.cfa.vic.gov.au/warnings-restrictions/fire-danger-period-permits>) and in addition a further permit is needed for days of Total Fire Ban (Section 40 Permit) (<https://www.cfa.vic.gov.au/warnings-restrictions/total-fire-ban-permits/>). Use the links provided or obtain a copy from the Show Secretary.
9. **FOOD HANDLING REQUIREMENTS**

All food vendors trading at the Warragul Show must:

 - a. Hold a current food handlers' certificate
 - b. Register with Stretrader
 - c. Lodge their trading dates through Stretrader to inform Baw Baw Shire Council that you are attending the show.
10. **SITE ALLOCATION**
 - a. The Society reserves the right to change the position of any site on or before show day. The decision of the Show Secretary or trade space supervisor will be final.
11. **SITE BOUNDARIES**
 - a. The size of the site requested must be adequate to contain completely all the applicant's equipment. Trailers, towbars, opening doors, guy ropes etc. must not infringe on adjacent sites.
 - b. All sites are to be kept safe to the public and operators/traders must observe and comply with any reasonable instruction of the trade space supervisor or the Show Secretary.
12. **SITE SUB-LETTING or SHARING**
 - a. Sub-letting or sharing of any site is not permitted.
13. **SECURING PINS, PEGS or STAKES**
 - a. Securing pins, pegs or stakes must not be used in any circumstances as it may damage underground services.
 - b. The use of weights is preferred.
14. **VEHICLES**
 - a. It is an Occupational Health & Safety requirement that all vehicles must be removed from the showgrounds to the parking areas nominated by parking stewards by 4pm on Friday 6th March and 9am on Saturday 7th March 2020.
 - b. If a vehicle forms an integral part of an exhibit, arrangements must be made prior to the show with the Show Secretary for the vehicle to remain on the grounds.
 - c. Such vehicles must not be moved under any circumstances between 5pm and 10pm on Friday 6th March and 10am and 10pm on Saturday 7th March 2020.
15. **PUBLIC ADDRESS SYSTEMS**
 - a. Individual public address systems and/or amplifiers are not permitted on show day.
16. **BANNED ITEMS**
 - a. Vendors of sample/show bags must submit a list of contents of bags to the show secretary on arrival at the show grounds. Some novelty items are considered unsuitable for sale.
 - b. Anything that can be used to create injury or nuisance to animals or people is banned from sale.
 - c. A list of banned items as set by the Victorian Showmen's Guild and Victorian Agricultural Shows Ltd is over page in annexure 1.
 - d. Vendors found to be selling these items will be dealt with according to law and immediately removed from the show grounds.
17. **DANGEROUS GOODS**
 - a. All dangerous goods must be correctly stored and labelled according to the relevant Victorian Regulations.
18. **REFUSAL OF APPLICATION**
 - a. The society reserves the right to refuse a site application without providing an explanation or reason at any time.



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Annexure 1

LIST OF BANNED ITEMS 2019 - 2020

The Victorian Showmen's Guild and Victorian Agricultural Shows Ltd have agreed that the following items are banned at Agricultural Shows. It is our view and aim to protect and attract families to the Local Shows.

- Explicit and Hardcore T-Shirts
- Explicit DVD's and Videos
- Fake Cigarettes
- Fuel Type Fire Lighters (Zippo)
- Iridescent Hair Spray
- Trumpets
- Knives (including Pen Knives) – excluding appropriately packaged kitchenware sets
- Metal and Wooden Martial Art Nunchakus
- Laser Pen Lights and / or Laser Toys
- Playing Cards (Nude or Lewd)
- Pressure Pack Fart Gas
- Pressure Pack Snow
- Pressure Pack Silly String
- Drug Related Goods (including Cocaine Kits, Bongs, etc.)
- Stink Bombs
- Water Pistols longer than 150mm
- Water Bombs

Toy Guns are acceptable however the following are NOT allowed:

- Guns that are designed to Project any form of Object or Projectile
- Pellet Guns
- Ball Bearing Guns
- Replica Guns (Bullet Type)
- Pop Downs (Throw Downs)
- 8 Shot Caps (caps only banned)
- Strip Caps (caps only banned)
- Roll Caps (caps only banned)
- Fireworks or Crackers

Revised July 2019